

*DEFENSE LOGISTICS AGENCY (DLA)*

*DEFENSE LOGISTICS SUPPORT COMMAND (DLSC)*

**INTEGRATED PROCESS TEAM (IPT) CHARTER**

*for*

**DLA's Role in Implementation of the U.S. Army Single Stock Fund (SSF) Initiative**

**I. BACKGROUND**

The SSF is a Service initiative to streamline logistics and financial processes in the Army Working Capital Fund, Supply Management Army (AWCF-SMA) business area. The Army is implementing this program to consolidate separate wholesale and retail elements into a single revolving fund, integrate supply and financial processes, integrate logistics and financial automated information systems, and **improve war-fighter support**. In May 1999, the U.S. Army SSF Executive Steering Committee (ESC) approved excluding from the SSF those non-Army managed items (NAMI) which are managed by systems other than the Standard Army Retail Supply System (SARSS) and the Army Materiel Command Installation Supply System (AMCISS). The effect of this decision is elimination of the stock fund "middleman." AMC becomes the single manager of all Army-managed items and the owner of the Army's only stock fund.

The Army's decision to move forward with elimination of their retail stock fund significantly impacts DLA in two ways. First, DLA must be capable of supporting requisition flow from Army O& M customers directly to DLA Inventory Control Points. Second, we need to explore our automated systems interface with Army's consumer fund accounting systems. These requirements may drive some conversions of effected information systems.

**II. PURPOSE**

This IPT is chartered "to nail down the details of Single Stock Fund implementation" consistent with action item number 20 from the 30 August 1999 DLA/Army Day. In the U.S. Army's 6 August 1999 memorandum to the DLA Director, the SSF Program Manager (PM) requested DLA work with the Army to "begin the planning process to take ownership of DLA-managed stocks" in Class II (Individual Equipment), Class III (Petroleum, Oils, & Lubricants), and Class VIII (Medical Supplies). Class I (Subsistence) and Class IV (Construction Materiels) are also DLA-managed and are

excluded from the Army's SSF. **Seamless supply support to Army O&M customers by 1 October 2000 is the desired end-state of this DLA IPT.**

### **III. DUTIES**

The IPT will:

- Identify second and third tier impacts on DLA by 7 October 1999.
- Specify functional-area workgroups, as required, to develop specific procedures and draft policy for the April 2000 demonstration and the October 2000 implementation.
- Develop execution milestones for DLA implementation of the SSF Initiative.
- Explore, identify, and evaluate information systems implications, resulting from SSF implementation.
- Establish an IPT Steering Committee to coordinate the disparate functional-area efforts, if required.
- Prepare and provide milestone progress information to management.

### **IV. RESPONSIBILITIES**

The IPT Steering Committee will:

- a. Integrate activities of the functional-area workgroups.
- b. Evaluate progress of workgroups and ensure completion of SSF implementation milestones.
- c. Provide progress information to senior DLA leadership, as required.

### **V. IPT MEMBERSHIP**

The IPT membership will consist of representatives from:

HQ DLSC-B (Team Lead)  
HQ DLSC-C (Army Customer Support)  
HQ DLSC-I (Systems Policy, Implications for BSM)  
HQ DLSC-L (Supply, Inventory Control, Systems, Stock Positioning Policy)  
CA (FTE Impacts)  
Comptroller (Financial Systems Interface)  
DAASC (Customer Addressing Requirements)  
DDC (Distribution, Stock Positioning)  
DESC (Fuels Supply, Inventory Control, FAS)  
DORRA (Data Analyses)  
ICPs (Functional-area Leads)

## **VI. IPT SCHEDULE**

The IPT will convene at **1000 on 5 October 1999 (location TBD)** and remain in session until milestones are developed and impact of the SSF Initiative implementation on DLA is assessed, but not later than 7 October. IPT sessions will be held at the TBD location. Travel arrangements and hotel accommodations are the responsibility of appointed team members. DLSC-B Team Lead will be responsible for administrative support of the team members.

### **Approved by:**

/signed/  
D.H. Stone  
Rear Admiral, SC, USN  
Commander  
Defense Logistics Support Command